



FRIAA FireSmart Program (FFP)

RFP Regional Community FireSmart Coordinator – April 2025 Information Session

Date: **April 30, 2025**

Time: **10:00 a.m. MST**

Join Zoom Meeting

<https://us06web.zoom.us/j/88501433402?pwd=5r57N8sdt0OPg5Jxwbgi4w2FaNhP3i.1>

Meeting ID: 885 0143 3402

Passcode: 177623

Dial by your location

- +1 780 666 0144 Canada
- +1 587 328 1099 Canada

Applicants are highly encouraged to participate in the Information Session.

Instructions:

THE INFORMATION SESSION WILL START PROMPTLY AT 10 A.M.

Participants can enter the conference call a few minutes prior to 10 a.m. by connecting to the virtual conference using the zoom meeting link.

Agenda (subject to change)

1. Introductions
 - a. FRIAA FireSmart Program Administrators: Sherry Norton (780-733-8620) and Bibin George Varghese (204-336-6152)
 - b. FRIAA Field Representative – Andy Gesner (780-404-6944), Rick Arthur (403-489-2026) and Wes Nimco (780-689-9073)
 - c. **Please send an email with your name, title and organization to admin@friaa.ab.ca within 24 hours after the teleconference to confirm your participation and details.** This will allow us to contact you if we have additional information to share.
2. Grant Application Process
 - a. One-stage application process
 - i. Request for Proposals (RFP) Due – **May 20, 2025 4 p.m.**
 - b. Address all required information in the Application Form & Template
 - c. Wages are not provided, demonstrate reasonable costs per deliverables.
 - d. Maximum funding request of \$200,000
3. Conclusion and Questions